



# Societies and Trusts Online

[www.societies.govt.nz](http://www.societies.govt.nz) | 0508 SOCIETIES | 0508 762 438  
Post your completed form to: Companies Office, Private Bag 92061, Victoria Street West.



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## Certificate - Alteration of rules

Section 21 Incorporated Societies Act 1908

### 1. Name of society

Athletics and Cycling Masterton

### 2. Society number

217898

I certify that the alteration has been made in accordance with the rules of the society.

### Name

Ray Haste

### Position

Treasurer

### Signature

### Date

11 / 02 / 2012

### 3. Complete this checklist before filing your application

Tick all options that apply to this alteration of rules

- This certification has been completed by an officer of or a solicitor for the society.
- A copy of the rule alteration(s) is attached. Note | This can either be a complete copy of the updated rules with the alterations underlined or in bold type, or a copy of the particular rule(s) that were altered.
- The copy of the alteration to rules has been signed by three members of the society.

For society name changes --

- This rule alteration also includes a name change for the society, and
- We have checked that the new name of the society is available by conducting Register Searches at both [www.societies.govt.nz](http://www.societies.govt.nz) and [www.companies.govt.nz](http://www.companies.govt.nz).

### What must be included in your rules?

Section 6 of the Incorporated Societies Act 1908 requires that a society's rules include the following:

- The name of the society (ending with the word Incorporated)
- The objects for which the society is established
- How people become members of the society and cease being members of the society
- How meetings of the society will be called and held and how voting will take place
- How officers of the society will be appointed
- Control and use of the common seal
- How the society's funds will be controlled and invested
- The powers (if any) that the society has to borrow money
- How any property of the society will be distributed in the event of the society being wound up
- How the rules of the society can be altered

**NFC# 27**

**17 FEB 2012**

### Name and postal address

Name and postal address

RAY HASTE  
P.O. BOX 375  
MASTERTON

Telephone

06 377 4593

Email (optional)

## CONSTITUTION OF ATHLETICS AND CYCLING MASTERTON (INC)

1. Name: The club will be known as "Athletics and Cycling Masterton Incorporated."
2. The objectives of the club shall be :
  - a. To organise and conduct Athletics, Harriers, Cycling and other sporting codes that may join in the future, in Masterton and the wider community.
  - b. To encourage these sporting codes as a life recreation.
3. The colours should include red, green, white, and black.
4. Affiliation: The club shall be affiliated to, and bound by the rules and regulations of their respective national bodies.
5. Annual General Meeting (AGM): The annual general meeting of the club shall be held once in a calendar year with not less than 10 days notice publicly advertised.
6. Business of the Annual General Meeting:
  - a. To receive an Annual Report, an Audited Balance Sheet and Statement of Accounts.
  - b. To elect Officers.
  - c. To consider remits. All remits to be forwarded to the secretary before 31 March.
  - d. To set subscriptions and levies for the new financial year.
  - e. Such other business as the President and meeting allow.
7. Officers and Committee. The club shall elect the following officers.
  - a. A President, who shall be elected for the ensuing year to preside over the Annual General Meeting and any other Special General Meetings. He/She shall speak for the club.
  - b. A Chairperson who will chair all Committee meetings.
  - c. A Secretary who shall conduct the clubs correspondence and minute all decisions.
  - d. A Treasurer who shall receive, bank, and account for club funds and make payments on its behalf.
  - e. One Delegate from each section to represent their code.
8. The Committee; The Committee of the club shall be those above with power to add.
9. Centre Delegates: These to be appointed by the section Sub-Committees.
10. All Committee members or Centre Delegates must be a financial member of Athletics and Cycling Masterton.
11. A suitably qualified independent accountant shall be appointed to review the financial statements of the club at the AGM. He/She will review the finances of the club and its subsections so that the Treasurer can present a set of financial statements in accordance with generally accepted accounting practice. This person cannot be an Officer of the Club.
12. Membership: Membership shall be open to all persons sympathetic to the general objectives of the club on the payment of the annual subscription.

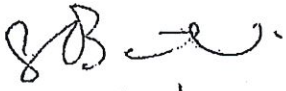
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a Butcher.  
President  
*D. Farlow*  
Committee


*RAY HASTIE*  
TREASURER




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13. Grades of membership: There shall be the following grades of membership:
- Active members: are members who physically participate in athletic or cycling pursuits.
  - Non active members: are members who wish to support the physical and social activities of the club.
  - Life members – Life Membership may be conferred on any person for special services to the club at an AGM by agreement of 2/3 of the attending financial members. Notice of proposed life membership shall be included in the notice of the AGM.
  - Any member may retire from their membership by giving the secretary notice in writing to that effect.
  - The committee may by a 2/3 majority vote, suspend or terminate membership for misconduct or a breach of these rules.
14. Special General Meetings: Special General Meetings may be convened with at least 10 days notice, publicly advertised by any three members of the club.
15. Quorums:
- The quorum for an AGM or Special General Meeting shall be 10 members.
  - The quorum for a Committee Meeting shall be four committee members.
16. The Financial year shall end 31<sup>st</sup> March.
17. AGM Voting: Where an AGM is held after 31 March, only financial members of the previous year are permitted to vote.
18. Speaking Rights: Non financial members are permitted to speak at an AGM or Special meeting at the discretion of the President.
19. Voting powers for the AGM or Special General Meeting: All elections shall be decided by majority vote of financial members present at the meeting.
20. The Sporting year and National affiliation for members shall be
- 1 April to 31 March for harriers and track & field participants.
  - 1 January to 31 December for cycling participants.
21. Additional powers: The club shall in addition to the other powers vested in it have power to
- Borrow or raise money from time to time by the issue of debenture, bonds, mortgages or other security founded or based on all or any of the property and or rights of the Club or without such security and upon such terms as the committee deems fit.
  - Purchase, take on lease, or in exchange, or on hire, or otherwise acquire, hold, mortgage or dispose of any real or personal property rights or privileges which the club shall think necessary or expedient for the purpose of attaining its objectives or promoting its members interests.
  - The committee may deposit in and withdraw from any bank or invest or re-invest club funds on such terms as it shall think fit.
22. Winding Up: If the club is inactive in any year it shall be deemed to be in recess. After three years in recess the club shall be wound up. After all obligations have been met, the assets of the club shall be passed on to the relative national bodies.
23. Amendment of rules: These rules may be altered, added to, rescinded or otherwise varied by a resolution passed by 2/3 of the members present at a general meeting of the club. Duplicate copies of every such alteration, revision, addition, variation or amendment shall be delivered to the Registrar in accordance with the Act.

  
A. Butcher  
President

  
D. Farlow

  
RAY HASTIE  
TREASURER

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